Director of Operations

[BRG Sports](https://www.linkedin.com/company/eastonbell-sports?trk=job_view_topcard_company_name)

Scottsdale, AZ, US

**Job description**

Senior level position with a Scottsdale-based company. This position will provide leadership, management, and oversight, and will act as an advisor to the business owner. The person in this role will wear many hats and should have at least 8 years of business management experience. Candidates should have a broad range of experience including logistics and operations, finance and budgeting, sales, marketing and relationship building, HR and staff management, and overall project management. This is a multi-faceted position and will require a seasoned professional who has the ability to multi-task while overseeing 4 separate departments.  
  
**Job Responsibilities**

* Implement and maintain work systems, policies and procedures
* Work-flow automation - maintain an awareness of up and coming software and applications which may be useful in continued automation
* Staff development, hiring, firing and performance management
* Develop a company culture emphasizing quality, development, staff retention of key employees, and recognition
* Vendor relationships with an emphasis on price negotiations
* Sales partner relationships
* Consultant management
* Oversee department P&L
* Work with accounting department to establish budge and forecasts
* Work with Department managers to enhance operations of each department while increasing revenue

Sports and celebrity memorabilia for charity auctions, online commerce and corporate gifting.